

**TENDER INPUT FORM**

**(A) Basic details:**

1	Tender Reference No. *	KNC/EP/AGENCY/2024/ 902
2	Tender Type *	<input checked="" type="checkbox"/> Open <input type="checkbox"/> Limited <input type="checkbox"/> EOI <input type="checkbox"/> Auction <input type="checkbox"/> Single
3	Form of Contract *	<input type="checkbox"/> Work Contract <input type="checkbox"/> Auction <input checked="" type="checkbox"/> Service Contract <input type="checkbox"/> Buy <input type="checkbox"/> Empanelment <input type="checkbox"/> Sell <input type="checkbox"/> Buy & Service
4	No. of Covers *	<input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4
5	Tender Category *	<input type="checkbox"/> Goods <input type="checkbox"/> Works <input checked="" type="checkbox"/> Services
6	Allow Resubmission *	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
7	Allow Withdrawal *	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
8	Allow Offline Submission *	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
9	Payment Mode *	<input checked="" type="checkbox"/> Offline <input type="checkbox"/> Online
9 (a)	If Offline :	<b>Instruments :</b> <input type="checkbox"/> SS-Small Savings Instrument <input type="checkbox"/> BG-Bank Guarantee <input type="checkbox"/> BC-Bankers Cheque <input checked="" type="checkbox"/> DD-Demand Draft
9 (b)	If Online :	<b>Banks :</b> <input type="checkbox"/> ICICI <input type="checkbox"/> UTI <input checked="" type="checkbox"/> SBI <input type="checkbox"/> PNB

**(B) Cover details:**

	No. of Covers	Cover type	Contents
1	Single Cover	Fee/Prequal/Technical/Financial	
2	Two Covers	(a) Fee/PR equal/Technical (b) Financial	Tech + Financial
3	3 Covers	(a) Fee (b) Prequal/Technical (c) Financial	

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4	4 Covers	(a) Fee (b) Prequal (c) Technical (d) Financial	
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(C) NIT Document (only .jpg and .pdf files are supported)

SNo	File name	Type:	Size:
1			

(D) Work Item Details:

1	Work Item Title *	E-publishing for HIRING MANPOWER AGENCY
2	Work Description *	As per Tender Document
3	Pre qual. Details	<input type="checkbox"/> <input type="checkbox"/>
4	Product Category *	<input type="checkbox"/> civil works <input type="checkbox"/> electrical works <input checked="" type="checkbox"/> Fleet Management <input type="checkbox"/> Computer Systems
5	Product Sub Category	
6	Contract Type *	<input checked="" type="checkbox"/> Tender <input type="checkbox"/> Empanelment <input type="checkbox"/> JNR <input type="checkbox"/> US <input type="checkbox"/> EUR
7	Tender Value *	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
8	Bid Validity days * If other, specify	<input checked="" type="checkbox"/> 120 <input type="checkbox"/> 90 <input type="checkbox"/> 60 <input type="checkbox"/> 30
9	Completion Period in months	
10	Location (Work/services/items) *	KAMALA NEHRU COLLEGE
11	Pin code	110049
12	Pre Bid Meeting *	<input type="checkbox"/> Yes <input type="checkbox"/> No
	If Pre Bid Meeting is Yes	NOT APPLICABLE
12 (a)	Pre Bid Meeting Place *	NOT APPLICABLE
12 (b)	Pre Bid Meeting Address *	NOT APPLICABLE
13	Bid Opening Place *	NOT APPLICABLE
14	Tenderer Class *	<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D <input type="checkbox"/> E <input checked="" type="checkbox"/> I <input type="checkbox"/> II <input type="checkbox"/> III <input type="checkbox"/> IV <input type="checkbox"/> V <input type="checkbox"/> Others
15	Inviting Officer *	PRINCIPAL KAMALA NEHRU COLLEGE
16	Inviting Officer Address * Phone/email:	AUGUST KRANTI MARG NEW DELHI-110049

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**(E) Fee Details:**

1	<b>Tender Charges:</b>	NOT APPLICABLE
1(a)	Tender Fee	
1(e)	Tender Fee Payable To *	NOT APPLICABLE
1(f)	Tender Fee Payable At *	NOT APPLICABLE
1(b)	Processing Fee	NOT APPLICABLE
1(c)	Surcharges	NOT APPLICABLE
1(d)	Other Charges	NOT APPLICABLE
2	EMD Fee	MENTIONED IN TENDER
2(a)	If EMD Fee is Fixed EMD Amount:	If EMD Fee is Percentage EMD Percentage (%):
2		
3	EMD Exemption Allowed	<input checked="" type="radio"/> Full <input type="radio"/> Partial <input type="radio"/> None As per Govt. Norms.
3(a)	If EMD Exemption Allowed is Partial, EMD Exemption Percentage %	As per Govt. Norms.

**(F) Critical Dates:**

DD / MM / YYYY

Hrs Mins

		DD	MM	YYYY	Hrs	Mins
1	Publishing Date	03	07	2024	11	00 AM
2	Document Sale Start Date	03	07	2024	11	00 AM
3	Document Sale End Date	24	07	2024	5	00 PM
4	Seek Clarification Start Date	04	07	2024	11	00 AM
5	Seek Clarification End Date	06	07	2024	4	00 PM
6	Pre Bid Meeting Date	15	07	2024	12	00 Clock
7	Bid Submission Start Date	16	07	2024	4	00 PM
8	Bid Submission End Date	24	07	2024	5:00	PM
9	Bid Opening Date	29	07	2024	3.	00 PM

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**(G) Bid Openers Selection:**

	Name/Designation	Email ID
BO1	PRINCIPAL KAMALA NEHRU COLLEGE	OFFICE@KNC.DU.AC.IN
BO2	ADMINISTRATIVE OFFICER	OFFICE@KNC.DU.AC.IN
BO3	BURSAR	OFFICE@KNC.DU.AC.IN

**(E) Uploading the Tender documents :(only pdf,jpg,xls & rar files allowed)**

SNo	File name	Description	Type	Size:
1		AS PER TENDER ATTACHED		
2				
3				
4				
5				

Prepared by:

Name/Designation

प्रशासनिक अधिकारी / Administrative Officer  
कमला नेहरू महाविद्यालय / Kamala Nehru College  
दिल्ली विश्वविद्यालय / University of Delhi  
Date of preparation: अगस्त क्रांति मार्ग / August Kranti Marg  
नई दिल्ली-110049 / New Delhi-110049

Approved by:

Name/Designation

PRINCIPAL  
KAMALA NEHRU COLLEGE  
AUGUST KRANTI MARG  
NEW DELHI-49

Seal of the Office of the TIA:

अनुभाग अधिकारी (प्रशास) / Section Officer (Admn.)  
कमला नेहरू कॉलेज / Kamala Nehru College  
दिल्ली विश्वविद्यालय / University of Delhi  
अगस्त क्रांति मार्ग / August Kranti Marg  
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